

**September 1, 2003**

Members present: Erik Wielenberg, Ellie Ypma, Michelle Villinski, Jeff Hollander

The Committee made some minor adjustments to the time bank proposal; at the 9/8 faculty meeting, we will put the revised time bank proposal on the table in the hope of having the faculty vote on it at the October faculty meeting.

We approved the Education department's request to have ED170 Foundations of the Educational Process, ED222 Educational Psychology, and ED230 Introduction to Exceptional Children count as group 2 courses. At the 9/8 faculty meeting we will move to have these courses count for group 2 credit.

**September 22, 2003**

Members present: Judy George, Erik Wielenberg (chair), Mike Sinowitz, Anne Harris, Jeff

**October 6, 2003**

The Committee approved a number of topics courses for group credit. They were:

ML 395 Russian and Eastern European Cinema (Grp 3)

SPAN 390a (Topics in Spanish) (Grp 3)

SPAN 390b (Topics in Spanish) (Grp 3)

FREN 401 (Topics in French) (Grp 3)

MUS 290 Beethoven (Grp 3)

MUS 390 Opera and Gender (Grp 3)

MUS 390 Intro to World Musics (Grp 3)

POLS 390 Women and World Politics (Grp 2)

REL 370A Religion and Politics (Grp 4)

HIS 390 Modern History of the Southern Cone (Grp 4)

REL 370B Religious Bodies (Grp 4)

BIO 390 Developmental Biology (Grp 1)

ARTH 390HA Art & Lit Paris & Berlin (Grp 4)

ARTH 390H Art of India (Grp 3)

The Committee approved an experimental course request for "Internship in Public History" as a 400 level. Additionally, the Committee approved MUS 384 and 386 as replacements for MUS 380. MUS 380 is to be discontinued. In addition, MUS 382 was changed to 482.

PHIL 310 Philosophy of Religion was approved as a regular course.

Time Banks were discussed and it was decided to change time slots designated for "Studio Arts Only" to "Studio and Performing Arts Only" in order to accommodate certain communications classes.

**October 27, 2003**

Change in number:

UNIV 155 Topics to UNIV 190 Topics (.51credit)

GEOL 201 Geologic Field Experiences to GEOL 220

GEOL 111 Physical Geology to GEOL 110

GEOL 112 Historical Geology to GEOL 210

GEOL 301 Mineralogy to GEOL 280

GEOL 316 Sedimentology and Stratigraphy to GEOL 310

GEOL 302 Petrology to GEOL 320

GEOL 304 Structural Geology and Tectonics to GEOL 350

GEOL 306 Geochemistry to GEOL 330

GEOL 351 Map Interpretation to GEOG 315

GEOL 430 Applied Hydrogeology to GEOL 370

GEOL 420 Environmental Geophysics to GEOL 380

GEOL 497 Senior Seminar to GEOL 450

version of the timebank proposal in the hopes of at least bringing it to a faculty vote. We hope to present the timebank proposal to the faculty without having new banks added to it by way of amendments from the floor, and we will look into the options, if, of bringing this about. We hope to bring the timebank proposal to a vote at the December faculty meeting; at that meeting, Erik will be dressed in full riot gear and possibly a welder's mask.

### November 10, 2003

Members present: Ellie Ypma, Michelle Villinski, Erik Wielenberg (chair), Jeff Hollander, Anne Harris, Scott Ross, Mike Sinowitz, Judy George

1. We approved the following new anthropology courses:

ANTH 256, Anthropology of Law, group 2

ANTH 356, Gender and Global Change, group 2

ANTH 277, Cultures of India, group 2

2. We considered a request to make PSYC 270 Health Psychology a new course; there was some concern about making the course a variable credit course. Erik will check with Pam Propson to get her thoughts on making the course add to course (it has previously been taught as a .5 credit topics course).

3. We approved a new psychology course:

PSY 358, Evolutionary Psychology, group 1

4. We approved the following English courses for group credit:

ENG 301, Creative Writing II: Fiction Workshop, group 6

EMC 61, Creative Writing 3, group 1



15. We approved the following new art courses:  
ARTH 216, Art of India, group 6  
ARTH 225, Modern Art and Modernity, group 3  
ARTH 326, Abstract vs. Figurative Painting, group 3  
ARTH 342, Art Theory and Criticism, group 3

4. We returned to the Communication department's request to change COMM 401 Communicating Race and Culture to COMM 327 Communication and Cultural Identity. The committee proposes that the course description for the course be changed as follows: The phrase "culture, ethnicity, gender, class, and/or race" be replaced with "one or more of the following: culture, ethnicity, gender, class, and race." Additionally, the following sentence is to be added to the end of the description: "Course emphasis may vary by instructor." Erik has contacted Sheryl Tremblay about this proposal and she approves of it.

5. We considered the art department's request to split ARTH 132 into ARTH 132A and ARTH132B. The committee feels that this is not a good approach; one concern is that students will find this approach confusing, as "A" and "B" suffixes typically indicate that the course in question can be taken again with a different topic, but this would not be the case here. As an alternative, the committee proposes that ARTH 132 remain a single course but be given a disjunctive course description that makes it clear that there are two fundamentally different approaches to teaching this class, briefly describes the two approaches, and advises students to check with the instructor to see which approach is being used in a given semester. Erik will contact Catherine Fruhan concerning this proposal.

Catherine has responded that she will produce a new disjunctive description for ARTH 132.

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discussion concerning the 2X110 MW timebanks and the Thursday afternoon 3hour lab, thecommittee decided to continue the discussion at our next meeting on 11/24/03.



agrees to the following revision: "Students should expect a workload of approximately twelve hours per week (in and out of class) per full credit course."  
MAO will bring this proposal to the faculty at the February faculty meeting.

3. We realized that we merely announced some things at the previous faculty meeting that actually need to be voted on by the faculty. Therefore, at the February faculty meeting, we will make the following motions:

Motion (to be voted on):

New course:

COMM 327 Communication & Cultural Identity

Discontinued courses:

MUS 920 Arranged Class Piano

COMM 243 Voice Science and Phonetics

COMM 344 Communicative Disorders

ARTH 295 Art, Experience, & Criticism

ARTH 321 Crusade & Cloister: Romanesque Art

ASIA 106 Introduction to Chinese Culture

Motion (to be tabled):

COMM 327 Communication & Cultural Identity count for group 2

4. We discussed the academic calendars for the academic years 20042005 through 20082009.

We discussed the issue of the relative lengths of fall break and Thanksgiving break during the fall semesters. The committee feels that a week-long break midway through the semester and a shorter Thanksgiving break toward the end of the semester makes the most sense pedagogically.

We also feel, however, that the university has an obligation to service (i.e. feed and house) students who are unable to go home over Thanksgiving break. Accordingly, we will see what can be done to get the university to fulfill this obligation. Our first step in this effort will be to contact SLAAC concerning the matter.

In certain years winter term is slightly shorter than it normally is, but the committee could not see any way of avoiding this.

After the discussion, we approved the proposed academic calendars for the following years:

20042005

20052006

20062007

20072008





8. We decided to take up the issue of independent designed internships at the next meeting. And this time, we mean it.

*Prelim. Proposal w/Academic Affairs administrator and academic advisor(s) signatures:*  
Deadlines for Fall Internships: February 15 (1 year prior to internship)  
Deadlines for Spring Internships: April 15 (1 year prior to internship)

*Letters of recommendation (2):*  
Deadlines for Fall Internships: February 15  
Deadlines for Spring Internships: April 15

*Current transcript:*  
Deadlines for Fall Internships: February 15  
Deadlines for Spring Internships: April 15

*Faculty Sponsor approval of preliminary proposal:*  
Deadlines for Fall Internships: March 15  
Deadlines for Spring Internships: September 15

*Letter of inquiry to host:*  
Deadlines for Fall Internships: May 1  
Deadlines for Spring Internships: December 1

*Resume:*  
Deadlines for Fall Internships: May 1  
Deadlines for Spring Internships: December 1

*Host confirmation letter:*  
Deadlines for Fall Internships: May 1  
Deadlines for Spring Internships: December 1

*Liability release:*  
Deadlines for Fall Internships: May 1  
Deadlines for Spring Internships: December 1

*Project description/learning contract signed by faculty sponsor and academic advisor:*  
Deadlines for Fall Internships: May 1  
Deadlines for Spring Internships: December 1

**April 12, 2004**

Members present: Judy George, Michele Villinski, Suzanne Bates (for Ellie Ypma), Carolyn Euson (student member), Erik Wielenberg (chair), Anne Harris, Dave Berque, Jeff Hollander

1. We approved the minutes for the previous meeting.
2. We approved a request from the Education department to delete EDUC 292, Children's

Literature. The course has been ~~created~~ in English and in Education. English will continue to teach the course.

3. We formed a subcommittee to develop a proposal about the calendar for AY 20082009. The subcommittee members are Michele, Ellie, and Jeff. Godspeed!

4. We approved the calendar for AY 20092010.

5. There was a sustained debate about who will serve as chair of MAO in the fall. Michele has graciously agreed to take over in the spring. After much debate, it was decided that Erik will try to talk Mike Sinowitz into taking over in the fall. Failing that, Erik will, in flagrant violation of the handbook, continue to serve as chair in the fall. The University will pay for any counseling and medication required to maintain Erik as chair.

6. We passed a motion to send a message of congratulations/condolence/encouragement to Howard Pollack for his efforts with respect to the gen ed. proposal that was defeated at the May faculty meeting. We will share our own tale of defeat followed by glorious victory (aka "The Timebank Tempest") with Howard. Erik will compose and send the message.

7. We approved a request to change the title of KINS 401 from "Methods and Evaluation in Physical Education" to "Methods, Education, and Curriculum in Physical Education."